



Cleobury Mortimer Primary School Acceptable Use Policy for EYFS

✓ I ask before I use a tablet, computer or camera.

✓ I tap or click on things I have been shown.

✓ I check if I can tap/click on things I haven't seen before.

✓ I tell a grown-up if something upsets me.

My name:

My Class:

Fox Class



Cleobury Mortimer Primary School

Acceptable Use Policy

for KS1

- ✓ I always ask a teacher or suitable adult if I want to use the computer, tablets or cameras.
- ✓ I only open activities that an adult has told or allowed me to use.
- ✓ I know that I must tell an adult if I see something on a screen that upsets me, or I am unsure of.
- ✓ I keep my passwords safe and will never use someone else's.
- ✓ I know personal information such as my address and birthday should never be shared online.
- ✓ I know I must never communicate with strangers online.
- ✓ I am always polite when I use communication tools.

My name:

My Class:



Cleobury Mortimer Primary School

Acceptable Use Policy

for KS2

- ✓ I will only access computing equipment when a trusted adult has given me permission and is present.
- ✓ I will not deliberately look for, save or send anything that could make others upset.
- ✓ I will immediately inform an adult if I see something that worries me, or I know is inappropriate.
- ✓ I will keep my username and password secure; this includes not sharing it with others.
- ✓ I understand what personal information is and will never share my own or others' personal information such as phone numbers, home addresses and names.
- ✓ I will always use my own username and password to access the school network and subscription services such as Purple Mash.
- ✓ In order to help keep me and others safe, I know that the school checks my files and the online sites I visit. They will contact my parents/carers if an adult at school is concerned about me.
- ✓ I will respect computing equipment and will immediately notify an adult if I notice something isn't working correctly or is damaged.
- ✓ I will use all communication tools such as email and blogs carefully. I will notify an adult immediately if I notice that someone who isn't approved by the teacher is messaging.
- ✓ Before I share, post or reply to anything online, I will T.H.I.N.K.
 - T** = is it true?
 - H** = is it helpful?
 - I** = is it inspiring?
 - N** = is it necessary?
 - K** = is it kind?
- ✓ I understand that if I behave negatively whilst using technology towards other members of the school, my parents/carers will be informed and appropriate actions taken.

My name:

My Class:
